

POSITION DESCRIPTION

Name of Position and Team/Task Force

Team Member, Stewardship Committee

Responsibilities

1. Actively participate in the monthly meetings of the committee, as well as any additional meetings and activities for the committee.
2. Participate in the planning for the stewardship program, including stewardship educational activities for the congregation and the annual pledge drive.
3. Assume responsibility to lead and/or perform various tasks/activities related to the stewardship program.

Qualifications

1. Commitment to the mission and vision of St. Philip's Lutheran Church.
2. Ability to both work as a team member and to assume responsibility for specific tasks/activities.

Amount of Time Required

Average of four hours per month

1. two hour monthly meetings
2. one to two hours per month working outside meeting times

When Ministry is Performed

Monthly meetings are held the second Monday of each month. Additional meetings may be scheduled during periods of peak activity (September/October).

Length of Commitment

Two years, renewable upon mutual discernment or agreement

Training Provided

Review of activities, schedules, etc., during first meeting of each term.
Reading materials

Responsible To

Chairperson, Stewardship Committee

Support Provided

1. Support is provided by the St. Philip's board and staff.
2. The members of the Stewardship Committee support each other in the planning and execution of the stewardship program.
3. Welcome and respect for your suggestions and opinions regarding the stewardship program.

Last Reviewed

March 2007