

POSITION DESCRIPTION

Name of Position

New Member Sponsor

Responsibilities

1. Attend two New Member Classes in support of the assigned new member(s)
2. Attend New Member Sunday – stand at front of church while new member(s) is being introduced into the congregation
3. Invite and encourage involvement within the church and its' activities

Qualifications

1. Commitment to the mission and vision of St. Philip's Lutheran Church
2. Excitement to meet new people and welcome them into the St. Philip's community
3. Commitment to attend both meetings and continue follow-up after New Member Class

Amount of Time Required

Average of 1.5 hours per New Member Class, totaling 3 hours

Average of 1 to 2 hours follow-up from 3 to 6 months following New Member Class

When Ministry is Performed

During New Member Class and within six months following New Member Class

Length of Commitment

Optimally, one Class per year but may be more depending upon member interest in program

Training Provided

Informational/Training session provided prior to beginning of sponsorship duties to outline expectations and requirements

Responsible to

Evangelism and Communications Cmte

Support Provided

Committee and Julie Jeppson, Coordinator of Volunteer Ministries

Last Reviewed

November 2006