

## **POSITION DESCRIPTION**

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### **Name of Position and Team/Task Force**

Social Benevolence Committee Member

### **Responsibilities**

1. Attend committee meeting on the second Monday of each month
2. Be responsible for projects under committee
3. Replace volunteers if they resign from a project

### **Qualifications**

1. Be a good organizer and coordinator
2. Enjoy meeting and knowing people

### **Amount of Time Required**

1. At home – 3-4 hours a month
2. Participate in Sunday Services

### **When Ministry is Performed**

Throughout the year

### **Length of Commitment**

Two years

### **Training Provided**

Meeting with Pastor Jan or retiring Chairperson

### **Responsible To**

Jennifer Prasek or Pastor Jan

### **Last Reviewed**

September 2006